



myLegion

Bulletin Board



March 2014

Post/District Officer Bulletin



GLOBAL MEMBERSHIP LOOKUP

In the Tools section you will find a new option called Global Member Lookup. This tool will allow you to look up basic information for ALL Legion members to assist with transferring members and verifying eligibility for people wanting to join your SAL Squadron or Auxiliary Unit. To look up members you will need either 1.) Their Legion member's ID#; or 2.) First & last name and the post in which they currently belong. Results will be limited to the following: ID#, Name, Current Post, Status, and Last Paid Year.

MEMBERS PAGE

Beginning in April the myLegion Member page will have a new look!

With the enhanced member page the Post site will no longer contain the *Publish Calendar* and *Publish Message* options. Publishing your newsletter is still available and we encourage you to include your calendar as part of the newsletter.

If you need assistance with publishing a newsletter please see the instructions in the *Publish Newsletter* section or contact a National myLegion support representative. Each time you upload a current newsletter, it will replace the existing one.

Newsletters and Consolidated Post Reports can be viewed on the Member's myLegion portal as well as the post locator through www.legion.org.

Publish Image – this image can be a picture of your post home, Adjutant, Commander, flag, or anything you feel represents your post. This image appears on the post locator with your post information and is also displayed as your profile picture in the chat forum.

Also viewable on the myLegion Member page and post locator is your post website and email address if it is on file at National Headquarters. Review national's records by clicking on *Post Inquiry*. To add or edit information to your post record you must report that information to your state headquarters.