

HOW TO FILL OUT A MEMBER DATA FORM (MDF)

Step 1: The Top Section is **ALWAYS** required to be filled out.

- Date of actual request
- Do not use temporary Member ID numbers from blank membership cards
- Dept is the two-letter state abbreviation
- Use their current post
- First Name as it appears on their Member ID card

THE AMERICAN LEGION
MEMBER DATA FORM

Date 02/03/2022

Member ID # (9-digit) 867530912 Dept. WI Post # 2930

Name Tom D Reenlistment
(First) (MI) (Last) (Suffix)

MEMBERSHIP RECORD CHANGE

Deceased Honorary Life Membership Awarded by Post

Name Correction:

(First) (MI) (Last) (Suffix)

New Address:
Line 1
Line 2
City State Zip Code

Telephone #: - - **Email Address:**

Date of Birth: - - **Cont. Years Mbshp:** ,
Month Day Year (4-digit) # Years Paid Mbshp Year

War Era: Check the appropriate box. (If more than one applies, please mark only the earliest War Era served.)

4/6/17 – 11/11/18 (WWI) 12/7/41 – 12/31/46 (WWII) 6/25/50 – 1/31/55 (Korea)
 2/28/61 – 5/7/75 (Vietnam) 8/24/82 – 7/31/84 (Grenada/Lebanon)
 12/20/89 – 1/31/90 (Panama) 8/2/90 - Cessation of hostilities as determined by U.S. Govt. (Persian Gulf)

Branch of Service: Air Force Army Coast Guard Marines Navy

Member Transferring from: Department Former Post #

Member Transferring to: Department New Post #

Signature – Post Adjutant Signature – Member

HOW TO FILL OUT A MEMBER DATA FORM (MDF)

Step 2: When updating information:

- Only fill out information that is being updated
- Signature by Post Officer is required

THE AMERICAN LEGION MEMBER DATA FORM

Date **02/03/2022**

Member ID # (9-digit) **867530912** Dept. **WI** Post # **2930**

Name **Tom** (First) **D** (MI) Reenlistment (Last) (Suffix)

MEMBERSHIP RECORD CHANGE

Deceased Honorary Life Membership Awarded by Post

Name Correction:

(First) (MI) (Last) (Suffix)

New Address:

Line 1
Line 2
City State Zip Code

Telephone #: - - **Email Address:**

Date of Birth: - - (Month Day Year (4-digit)) **Cont. Years Mbshp:** , (# Years Paid Mbsp Year)

War Era: Check the appropriate box. (If more than one applies, please mark only the earliest War Era served.)

4/6/17 – 11/11/18 (WWI) 12/7/41 – 12/31/46 (WWII) 6/25/50 – 1/31/55 (Korea)
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 12/20/89 – 1/31/90 (Panama) 8/2/90 - Cessation of hostilities as determined by U.S. Govt. (Persian Gulf)

Branch of Service: Air Force Army Coast Guard Marines Navy

Member Transferring from: Department Former Post #

Member Transferring to: Department New Post #

Signature – Post Adjutant

Signature – Member

email to: membership@wilegion.org

HOW TO FILL OUT A MEMBER DATA FORM (MDF)

Step 3: When transferring members within the Department (State)

- Fill out the transfer To/From section
- Post Officer Signature is **REQUIRED**
- Member's Signature is preferred, but "Per Phone Conversation" is also acceptable

THE AMERICAN LEGION
MEMBER DATA FORM

Date 02/03/2022

Member ID # (9-digit) 867530912 Dept. WI Post # 2930

Name Tom D Reenlistment
(First) (MI) (Last) (Suffix)

MEMBERSHIP RECORD CHANGE

Deceased Honorary Life Membership Awarded by Post

Name Correction:

(First) (MI) (Last) (Suffix)

New Address:
Line 1
Line 2
City State Zip Code

Telephone #: - - **Email Address:**

Date of Birth: - - **Cont. Years Mbshp:** ,
Month Day Year (4-digit) # Years Paid Mbshp Year

War Era: Check the appropriate box. (If more than one applies, please mark only the earliest War Era served.)

4/6/17 - 11/11/18 (WWI) 12/7/41 - 12/31/46 (WWII) 6/25/50 - 1/31/55 (Korea)
 2/28/61 - 5/7/75 (Vietnam) 8/24/82 - 7/31/84 (Grenada/Lebanon)
 12/20/89 - 1/31/90 (Panama) 8/2/90 - Cessation of hostilities as determined by U.S. Govt. (Persian Gulf)

Branch of Service: Air Force Army Coast Guard Marines Navy

Member Transferring from: Department WI Former Post # 2930

Member Transferring to: Department WI New Post # 0002

Post Adjutant
Signature - Post Adjutant

Per Phone Conversation
Signature - Member

HOW TO FILL OUT A MEMBER DATA FORM (MDF)

Step 4: When transferring a member from another Department (State)

- Fill out the transfer To/From section
- Post Officer Signature is **REQUIRED**
- Member's Signature is **REQUIRED**

THE AMERICAN LEGION
MEMBER DATA FORM

Date **02/03/2022**

Member ID # (9-digit) **867530912** **Dept.** **CA** **Post #** **1850**

Name **Tom** **D** **Reenlistment** _____
(First) (MI) (Last) (Suffix)

MEMBERSHIP RECORD CHANGE

Deceased **Honorary Life Membership Awarded by Post**

Name Correction:

(First) (MI) (Last) (Suffix)

New Address:
Line 1 _____
Line 2 _____
City _____ State _____ Zip Code _____

Telephone #: _____ - _____ - _____ **Email Address:** _____

Date of Birth: _____ - _____ - _____ **Cont. Years Mbshp:** _____ , _____
Month Day Year (4-digit) # Years Paid Mbshp Year

War Era: Check the appropriate box. (If more than one applies, please mark only the earliest War Era served.)

4/6/17 – 11/11/18 (WWI) 12/7/41 – 12/31/46 (WWII) 6/25/50 – 1/31/55 (Korea)
 2/28/61 – 5/7/75 (Vietnam) 8/24/82 – 7/31/84 (Grenada/Lebanon)
 12/20/89 – 1/31/90 (Panama) 8/2/90 - Cessation of hostilities as determined by U.S. Govt. (Persian Gulf)

Branch of Service: Air Force Army Coast Guard Marines Navy

Member Transferring from: Department **CA** Former Post # **1850**

Member Transferring to: Department **WI** New Post # **0002**

Post Adjutant _____
Signature - Post Adjutant

Tom D. Reenlistment _____
Signature - Member

HOW TO FILL OUT A MEMBER DATA FORM (MDF)

Step 5: Additional Notes:

- You can find fillable MDFs at <https://wilegion.org/wp-content/uploads/2022/01/Member-Data-Form-fillable-1.pdf>
- You do **NOT** need to send multiple copies. (If you use a printed MDF, do not send multiple copies of the same request)
- You can email MDFs to membership@wilegion.org
- If you fill out a Last Bugle request (<https://wilegion.org/wp-content/uploads/2020/02/Last-Bugle-1.pdf>), you do **NOT** need to also send a MDF.