

*The following is a letter that American Legion department leadership, post officers and TALMA members can send to membership via email, newsletter and social media on how to re-register for The American Legion's new single sign-on for its web assets.*

To American Legion members of (insert post or department):

If you are a current registered user of American Legion national websites and have tried to sign on, you probably noticed the new login screen and re-registration requirement. The American Legion has created a new single sign-on process as its first stage of a multi-stage rollout that will allow The American Legion to provide a streamlined and better user experience within its web environment.

To begin your one-time single sign-on process, current registered users of American Legion web assets must re-register. This re-registration will allow members and non-members to continue accessing the valuable information and tools provided on:

- MyLegion.org
- Legion.org
- Legiontown.org
- Centennial.legion.org
- Burnpit.us
- Baseball.legion.org

*(Note: this requirement does not currently apply to registered users of the Emblem Sales website.)*

The new platform that The American Legion is moving to requires each user to have a unique email address as the username. This, in conjunction with a move from a vendor proprietary system, which required the Legion to renew accounts for all American Legion web properties. Please note that all member information is still within MyLegion, securely and safely housed.

**Your five steps to re-register:**

- 1. Click the "Sign In" tab** on any American Legion web property. You will be taken to the single sign-on site.
- 2. Click "Register as a new user."** Fill in the entire form using your best contact email address and member ID (if applicable). All information you provide is kept safe and secure.
- 3. Enter and confirm your new password of choice.**
- 4. Click "Finish"** to receive your confirmation email.
- 5. Click the link to confirm your new account in the confirmation email** (check your junk email inbox). The provided email will be from sso@legion.org.

When you register as a new user, please fill out the entire profile to continue accessing member-only benefits such as discount codes, the ability to print membership card and manage membership renewal all through MyLegion.org.

*If problems occur with trying to re-register, please email customer service at [cs@legion.org](mailto:cs@legion.org). But please make sure your new password is correct and that you have confirmed your new account in the confirmation email.*